**REDRESS TEMPLATE**  
version: 20240711

# information

Applicants have the opportunity to submit an appeal following the three selection stages. If you believe that the rejection/score of your proposal was based on an error in the evaluation procedure, you can submit a complaint (following the deadlines and procedures set out in the evaluation result report/ email).

This appeal document, **of max. two pages**, should include information detailing the grounds of the redress.

Redress procedures will be managed by the Redress Committee. The redress will only evaluate the evaluation procedure and perceived incorrect application of the eligibility criteria and not the scientific judgement of the peer reviewers and interview experts. Re-evaluations will be made on the proposal as it was originally submitted; no additional information will be admitted.

**Please note:**

• This procedure is concerned with the eligibility checking process and/or the evaluation criteria. The Redress Committee will not call into question the scientific or technical judgement of reviewers/experts.

• A re-evaluation will only be carried out if there is evidence of a shortcoming that affects the final decision.

• The evaluation score following any re-evaluation will be regarded as definitive.

• All requests for redress will be treated in confidence and have to be uploaded through the Personal Area of the website. A reply will be sent within 10-15 days of the deadline for redress requests.

**Deadlines:**

**Eligibility:** **10-days redress** **period,** if any of the eligibility criteria is not met, after the candidate is informed of the rejection of the proposal.

**External evaluation:** **15-days redress period**, after evaluation results and proposals rankings are announced.

**Interview:** **10-days redress** **period**, after individual evaluation report is sent and available through the website Personal Area.

# Stage and personal information

Indicate the stage:

**Stage 1-Eligibility**  **Stage 2-External evaluation**  **Stage 3-Interview**

|  |  |
| --- | --- |
| **Personal Information** | |
| Name & Surname |  |
| E-mail |  |
| **Research proposal** | |
| Title & reference of your project |  |

# Reason for redress request

*(Maximum length: 2 pages, including this one, Calibri Light 11)*

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